

McKenzie County Sheriff's Office

2024 Annual Report



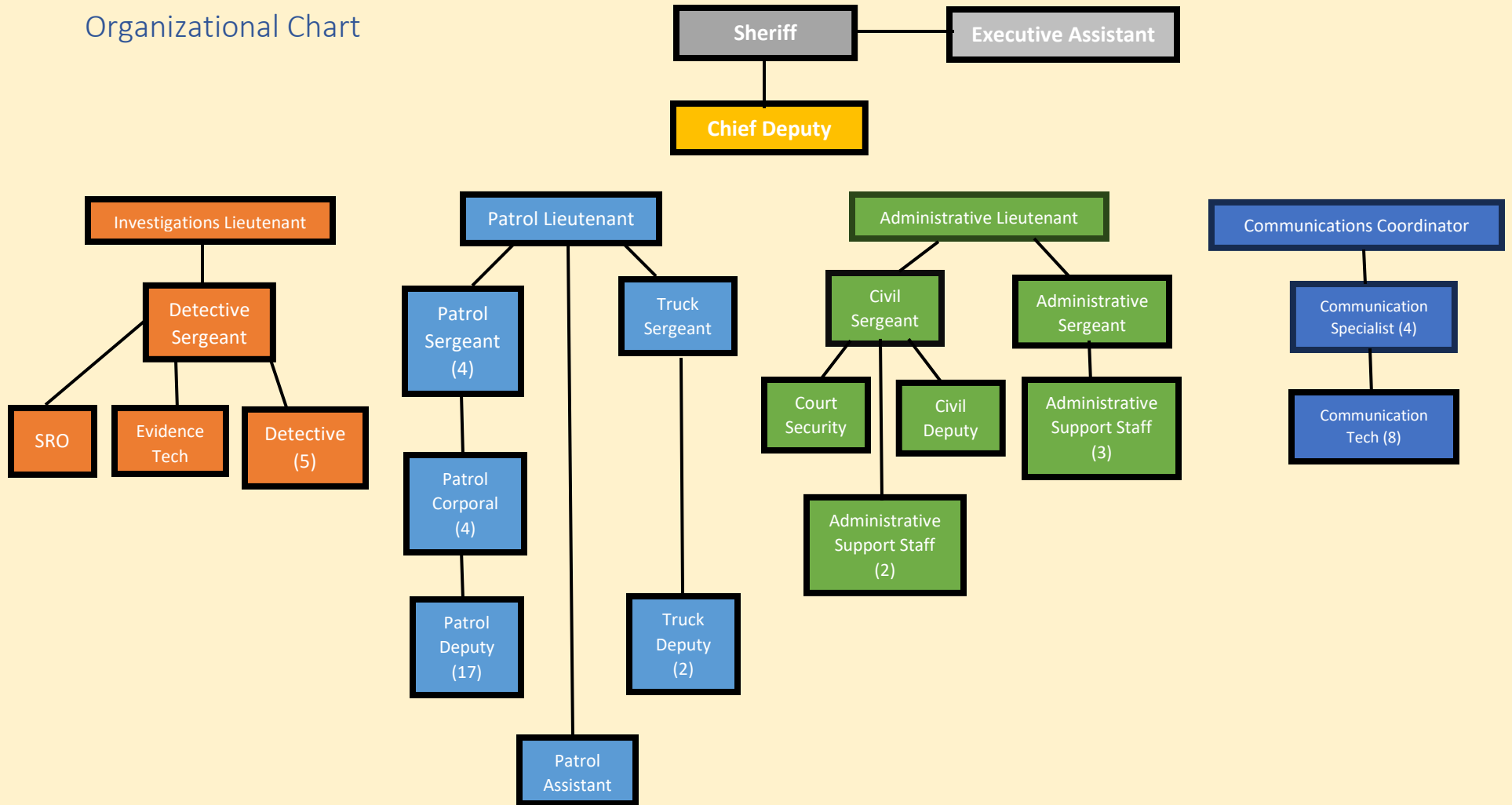
MCKENZIE COUNTY

SHERIFF'S OFFICE

Contents

Contents.....	2
Organizational Chart	3
Years of Service – Sworn Employees	4
Years of Service – Non-Sworn Employees	5
Employee Training – Hours per Year	6
Contracted Hours.....	7
Civil and Criminal Process	8
Calls for Service	9
Case Reports and Offenses	10
Vehicle Crash Reports	13
Truck Enforcement.....	14
Offender Registration	15
24/7 Drug and Alcohol Sobriety Program	16
Fingerprinting Services.....	17
Grant Funding	18
Security for Various Special Events.....	19
Community Events	20
Budget Information.....	21
Contact Information.....	22

Organizational Chart



Years of Service – Sworn Employees

Position	Years of Service
Sheriff.....	24 years
Chief Deputy	19 years
Administrative Lieutenant	16 years
Patrol Lieutenant	11 years
Investigative Lieutenant.....	9 years
Civil Sergeant	17 years
Sergeant.....	14 years
Sergeant.....	12 years
Administrative Sergeant	11 years
Truck Enforcement Sergeant	10 years
Sergeant.....	10 years
Sergeant.....	9 years
Detective Sergeant.....	8 years
Corporal	9 years
Corporal/K9.....	8 years
Corporal	6 years
Corporal	6 years
Detective.....	12 years
Detective.....	9 years
Detective.....	8 years
Detective.....	2 years
Detective.....	1 year
Truck Enforcement Deputy.....	7 years
Truck Enforcement Deputy.....	3 years
Court Security Deputy.....	8 years
Civil Deputy.....	7 years
School Resource Deputy	6 years
Deputy.....	20 years
Deputy.....	17 years
Deputy.....	6 years
Deputy.....	5 years
Deputy.....	4 years
Deputy.....	4 years
Deputy.....	3 years
Deputy.....	2 years
Deputy.....	2 years
Deputy.....	1 year
Deputy.....	1 year
Deputy.....	1 year
Deputy.....	1 year
Deputy.....	<1 year

Years of Service – Non-Sworn Employees

Administrative Positions Years of Service

Accounting Specialist	9 years
Records Specialist	7 years
Executive Assistant	6 years
Civil Process Specialist	5 years
Administrative Assistant	4 years
Evidence Technician.....	4 years
Patrol Assistant	3 years
24/7 Specialist.....	<1 year

Communications Positions Years of Service

Communications Coordinator.....	7 years
Communications Specialist.....	5 years
Communications Specialist.....	4 years
Communications Specialist.....	3 years
Communications Tech.....	2 years
Communications Tech.....	1 year
Communications Tech.....	1 year
Communications Tech.....	<1 year
Communications Tech.....	<1 year
Communications Tech.....	<1 year

Employee Training – Hours per Year

	2022	2023	2024
Sworn	4592	7785	6125
Communications	286	694	606
Administrative	45	145	115

Communication Center-

Every month the **McKenzie County Communications Center** receives 15 evaluations by a third-party quality assurance program, Moetivations.

The evaluations consist of a trained evaluator listening to actual phone calls and evaluating the call takers line of questioning, professionalism, collection of pertinent information, and more. Moetivations follows the national guidelines set in place by APCO and NENA.

Below are the results for **2024**:

January	No evaluation- due to technical difficulties accessing recordings
February	99.67%
March	99.73%
April	99.56%
May	99.83%
June	98.85%
July	99.23%
August	99.89%
September	100.00%
October	99.37%
November	98.92%
December	99.41%

Total calls dispatched by Communications Center -*excluding state radio*	2022	2023	2024
	24,968	24,702	26,071

Law Enforcement Contracts

McKenzie County Sheriff's Office currently provides dedicated law enforcement services to both the City of Alexander and the City of Arnegard.

The City of Alexander entered into an agreement with the Sheriff's Office in 2016 which requires 10 hours of contracted patrol services to the city per week.

The City of Arnegard entered into an agreement with the Sheriff's Office in 2020 which requires 10 hours of contracted patrol services to the city per week.

Deputies routinely enforce city ordinances like parking and animal complaints while working closely with the city administration to address any other needs that are identified. Outside of contracted patrol hours, the Sheriff's Office responds to other calls for service like medical emergencies, disturbances and theft complaints.

U. S. Department of Agriculture (USDA) – Forest Service has also partnered with the Sheriff's Office to provide extra patrol focused toward fire emergencies, drug enforcement and group gatherings occurring in the Dakota Prairie Grasslands located in McKenzie County.

City of Alexander – Contracted Patrol Hours

	2022	2023	2024
Contract Amount	26,000	35,250	39,000
Average Hours per Week	11.45	12.12	13.05
Total Hours	595.5	630	678.5

City of Arnegard – Contracted Patrol Hours

	2022	2023	2024
Contract Amount	26,000	35,320	39,000
Average Hours per Week	11.55	11.58	12.36
Total Hours	600.4	602	642.75

USDA – Forest Service – Contracted Patrol Hours

	2022	2023	2024
Contract Amount	3,500	3,500	3,500

SRO Public Schools- Contracted Patrol Hours

	2022		2023		2024	
Contract Amounts - Hours	Amount	Hours	Amount	Hours	Amount	Hours
Alexander	\$32,500	763.40	\$34,775	706.23	\$36,513.75	642.52
East Fairview	\$6250.00	284.08	\$7750.00	133.16	\$8137.00	170.28
Horse Creek	\$375.00	16.27	\$600.00	15.46	\$630.00	33.21
Mandaree	\$5000.00	212.28	\$6250.00	201.35	\$6562.50	224.05

Civil and Criminal Process

The Sheriff's Office is responsible for serving and executing legal court-issued documents in addition to various civil papers in accordance with NDCC 11-15-04 and NDCC 11-15-06. A service fee and/or mileage must also be charged according to NDCC 11-15-07. The various fees are set forth by state law. The mileage rate is set by the McKenzie County Board of County Commissioners (BOCC) and is currently \$1.00 per mile.

The various types of documents served include warrants, subpoenas, small claims, orders to show cause, summons and complaints, evictions, protection orders, civil judgement executions and wage garnishments. Once service is complete, the deputy must complete a "Sheriff's Return," which is an affidavit acknowledging and verifying who, when and where service was completed.

	2022	2023	2024
Civil and Criminal Process	1149	1493	1577
Civil Judgement Executions	34	22	19
Criminal Summons	21	12	38

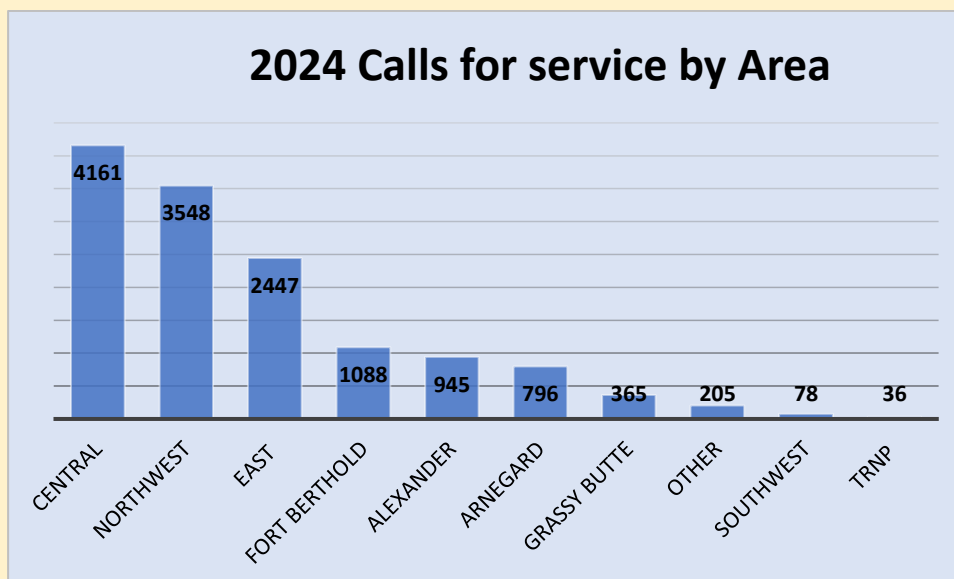
	2022	2023	2024
Collections (service fees for serving civil papers)	\$45,143.17	\$64,697.13	\$61,551.50
Vehicle Impound Fees	\$32,773.00	\$18,176.25	\$48,660.00
Vehicle Auction Fees	\$15,175.00	\$9,025.00	\$26,425.00
Copies of Reports	\$365.31	\$862.01	\$1087.81
Miscellaneous Reports (vehicle impound fees, vehicle auction sales, copies of reports, etc.)	\$48,313.31	\$28,063.26	\$76,172.81
Totals			

Calls for Service

Calls for Service (CFS) are calls, events or information reported by the public that require the agency to investigate, resolve or assist. A CFS can also be self-generated by a law enforcement officer, for example, a traffic stops or assisting a motorist. Once a CFS is initiated, the communications center then provides the information to the required deputies via radio communication.

Calls for Service are generally short reports for minor events or incidents like a motorist assist, welfare check, medical call, etc. These reports typically contain a short narrative and information from the deputy as to the actions taken. A Call for Service is required prior to initiating a Case Report.

Total Calls McKenzie County Sheriff's Office Responded To	2022	2023	2024
	15,075	15,467	17,501



Case Reports and Offenses

A case report is generally created when a crime has been committed, an arrest is made, a death has occurred or when a motor vehicle crash is reported. All case reports initially begin as a Call for Service (CFS).

Case Reports typically contain several pages of detailed information which includes suspect, victim and witness information, description of the crime or incident that occurred, type and value of property involved and any other pertinent information to the case. The case report can also include photographs, video and audio recordings along with written statements that were received.

The process of investigating a crime and completing a case report can vary greatly. They can be completed in as little as one hour or as long as several months, depending on the type of incident that occurred.

The Sheriff's Office uses the National Incident-Based Reporting System (NIBRS) from the Federal Bureau of Investigations (FBI) to report offenses/crimes that occur in McKenzie County. Each offense belongs to one of three categories: Crimes Against Persons, Crimes Against Property or Crimes Against Society.

Below is a breakdown of offenses that have occurred in McKenzie County in the past three years along with the number of cases the agency created during that time. Also listed is a breakdown of arrestee detail including sex and race.

Crimes Against Persons	2022	2023	2024
Kidnapping/Abduction	2	0	0
Sexual Offenses	8	5	6
Suicide	4	2	1
Aggravated Assault	11	17	9
Simple Assault	34	40	50
Intimidation	14	19	27
Stalking	0	1	1
Incest	0	0	0
Murder & Non-Negligent Manslaughter	0	2	0

Crimes Against Property	2022	2023	2024
Robbery	0	0	0
Arson	1	0	0
Burglary/Breaking & Entering	4	4	12
Theft from Building	2	1	4
Theft of MV Parts or Accessories	0	2	1
Theft from MV	3	4	5
All other Larceny	52	64	58
MV Theft	17	9	21
Counterfeit/Forgery	3	3	8
False Pretenses/Swindle/Confidence Came	16	12	7
Credit Card/ATM Fraud	0	0	1
Impersonation	2	5	4
Wire Fraud	1	1	3
Embezzlement	1	0	0
Stolen Property Offenses	4	3	12
Destruction/Damage/Vandalism of Property	25	20	32
Bribery	0	0	0

Crimes Against Society	2022	2023	2024
Drug/Narcotic Violations	77	80	89
Drug Equipment Violations	78	74	82
Pornography/Obscene Material	0	2	0
Assisting or Promoting Prostitution	0	0	0
Weapon Law Violations	6	5	4
Disorderly Conduct	11	21	22
DUI/Refusal/Reckless Driving	180	163	204
Drunkenness	4	6	6
Family Offenses - Nonviolent	0	1	1
Liquor Law Violations	28	21	32
Trespass	12	7	10

Other	2022	2023	2024
All Other Offenses	81	67	114
Non-Reportable	1034	1084	1622

Case Report Totals	2022	2023	2024
Total Case Reports	3034	3424	3740

Total Arrestees by Sex	2022	2023	2024
Male	531	514	681
Female	118	96	136



Vehicle Crash Reports

When a crash occurs on a public road and involves a fatality, injury or at least \$4,000 in property damage, the incident must be reported to law enforcement immediately. The Sheriff's Office does not assign fault when investigating crashes, however, it is investigated and if possible, determined, if any laws were violated.

All reportable crashes are reported to North Dakota Department of Transportation (DOT) and they are deemed to be the record holder for that report. To retrieve a copy of a reportable crash report online, an involved or interested party must contact the North Dakota Department of Transportation. Crash reports can be retrieved at the following website:

www.dot.nd.gov/travel-and-safety/safety/purchase-crash-report

If a crash involves an animal or causes less than \$4,000 in property damage, the report is not considered reportable to the DOT and the Sheriff's Office may be the record holder for the report. To request a copy of the report, contact McKenzie County Sheriff's Office.

When an individual is deemed to have violated the laws, they may be issued a citation. Citations can be issued for minor offenses like speed violations or serious violations like assault on a peace officer. The Sheriff's Office is amending the procedure for documenting citations and foresee these numbers to change slightly in the next few months due to more accurate recording.

Vehicle Crash Reports	2022	2023	2024
Property Damage Only	186	222	273
Injury	55	71	78
Fatality	5	6	6
Hit and run	29	22	33
Unknown	24	36	32
Investigated	130	174	203

Citations Issued	2022	2023	2024
Total Citations Issued	1603	1992	2736

Truck Enforcement

Truck Enforcement Division is an advanced directive position branching from the Sheriff's Office patrol division that consists of one sergeant and two deputies. Truck Enforcement Deputies are responsible for enforcing the laws, county road restrictions and federal motor carrier regulations and weight enforcement is necessary to prevent further damage to the roadways and damage to other vehicles using the roadways.

The Sheriff's office operates under the North Dakota Highway Patrol's Motor Carrier Safety Assistance Program (MCSAP) and Federal Motor Carrier Inspection's when conducting Federal DOT Inspections on commercial motor vehicles (CMVs). These Federal DOT Inspections are aimed to reduce the number and severity of crashes involving CMVs. The MCSAP's mission is to improve safety for Drivers, vehicles and roads.

	Number of Trucks Weighed	Overweight Fees Assessed
2022	164	\$473,822.00
2023	152	\$423,974.00
2024	157	\$345,652.00



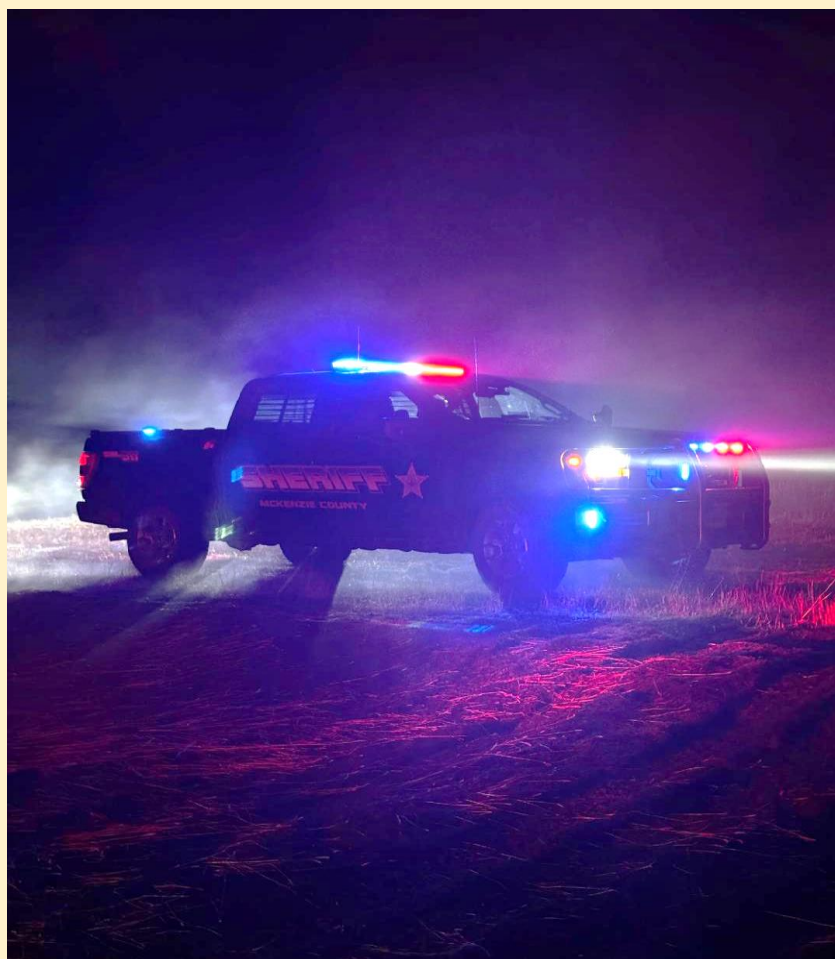
Offender Registration

The Sheriff's Office is responsible for registering all sexual offenders and offenders with crimes against children residing in McKenzie County and forward that information to the North Dakota Attorney General's Office. After their initial registration, any change of address, school enrollment, employment or vehicle information must be reported to our office and a new registration completed. The North Dakota Attorney General's Office is responsible for assigning the offenders a risk level (low, medium or high) after they have been properly evaluated. An offender may have a risk level listed as 'undetermined' while their evaluation is pending.

For additional information and to view the offenders registered in McKenzie County, visit our website:

<https://www.mckenziesheriff.net/Resources/McKenzie-County-Offender-List>

Registered Offenders per Year	2022	2023	2024
Total Registered Offenders	125	130	133



24/7 Drug and Alcohol Sobriety Program

The 24/7 Sobriety Program is utilized statewide and is governed by the North Dakota Attorney General's Office. The 24/7 program is funded entirely by the participants who are required to pay for their participation in the program as order by the courts.

Defendants appearing in District Court for a matter involving alcohol or drugs may be ordered to participate in the program as a condition of their bond while their case is pending or as a probation requirement if they are found guilty and their criminal case is complete.

The fees are as follows:

Drug Patch - \$60.00 per drug patch which is changed every 1-2 weeks and sent to an out of state laboratory to be analyzed.

Urine Analysis - \$5.00 per test.

SCRAM Bracelet - \$6.00 per day to wear the bracelet. There is also a \$25.00 activation fee and a \$25.00 deactivation fee.

Preliminary Breath Test (PBT) - \$1.00 per breath test which is conducted twice daily at the Sheriff's Office between 8:00 am - 9:00 am and 8:00 pm - 9:00 pm.

**Numbers below reflect average number of individuals participating in the various programs per month.

Total Participants each year	2022	2023	2024
Drug Patch	48	37	40
SCRAM Bracelet	45	31	14
Preliminary Breath Test	10	14	7
Remote Breath	1	1	13

Fingerprinting Services

The Sheriff's Office provides fingerprint services to the general public for those that are required to have a state or federal background check completed for specific purposes. This includes individuals working at daycare centers, foster parent providers, school personnel, federal employment, concealed weapon permits and nursing licenses. The fee to be fingerprinted is \$20.00. All fees collected are deposited into the county's general fund.

Year	Number of People Fingerprinted	Total Fees Collected
2022	401	\$8,020.00
2023	454	\$9,070.00
2024	484	\$9,680.00

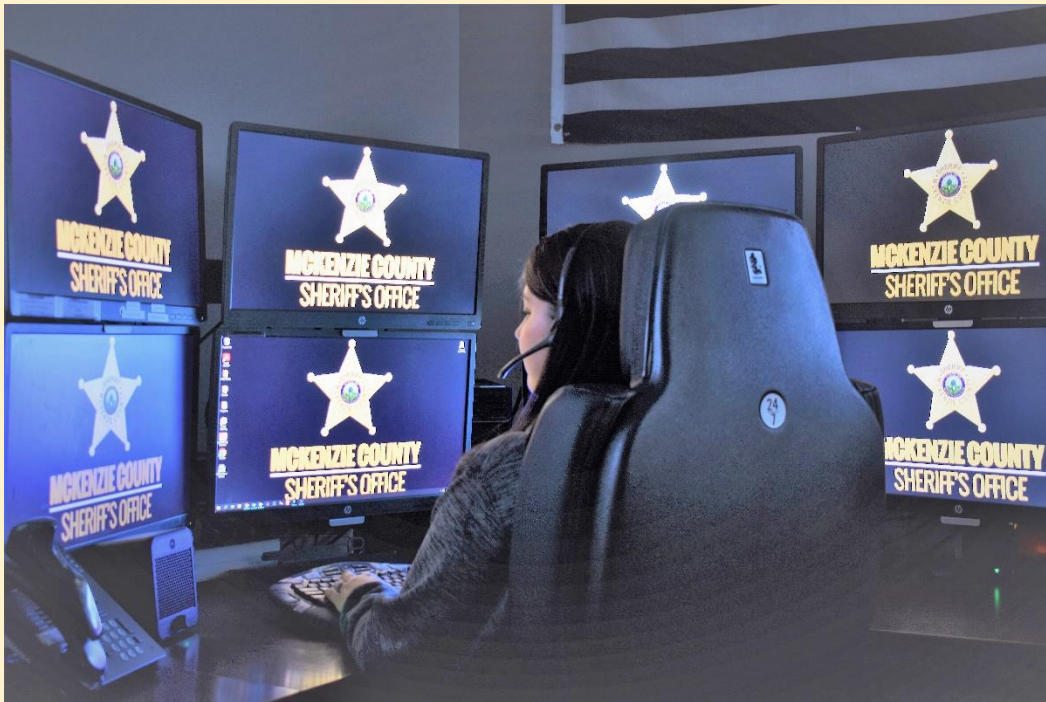


Grant Funding

The Sheriff's Office applies for numerous grants each year to help offset the cost of overtime, training and equipment. Grant funding often comes from the federal and state level.

The Bulletproof Vest Program is through the Department of Justice and allows the agency to purchase ballistic vests and receive reimbursed for 50% of the cost of the vest. Each ballistic vest purchased is approximately \$1,750.00 each and expires after five years. Deputies are individually measured so that a ballistic vest fits appropriately allowing the most protection.

	2022	2023	2024
Bulletproof Vest Program	-	-	\$8,168.00
ND DOT	\$22,488.61	\$15,321.30	\$27,474.98
Project Safe Neighborhood	\$31,206.80	-	-
OHV-ND Parks & Rec	-	-	\$5,000.00
Anti-Heroin Task Force	\$14,952.70	-	-



Security for Various Special Events

North Dakota Century Code 53-02-08 requires that law enforcement is present for dances, music festivals or public concerts that are open to the public. The number of deputies required at these types of events is determined by the Sheriff. The cost of providing the deputy is paid by the person or organization hosting the event and paid directly to McKenzie County at a current rate of \$75.00 per hour. The fees must be paid prior to the dance, music festival or public concert.

The Sheriff's Office also provides services above and beyond average patrolling for large incidents requiring long term assistance. The business or organization is billed directly for these incidents and pay is determined on the services and equipment provided.

2024		
Type of Event	# of Events	Fees Collected
Security Events	9	\$5,925.00
Ribfest Security	-	-
Fire Security	-	-



Community Events

Community policing is beneficial to both the community, the Sheriff's Office and its employees. Over the past year, the Sheriff's Office routinely assisted with community events. Below are some of the events we have participated with:

- National Night Out
- Parade of Lights
- Watford City Trail of Treats
- Alexander Trunk or Treats
- Cops vs. Wolves Basketball game
- Arnegard 4th of July Parade
- Alexander Old Settlers Day
- D.A.R.E Graduation
- Fairview Old Timers Parade
- Fairview Homecoming Parade
- Alexander Prom
- District 15 Boys Basketball Tournament
- ALICE training – Alexander and Fairview
- Car Seat Safety Checks



Budget Information

The approved budget for the Sheriff's Office includes funding for employee salaries and benefits, uniforms, vehicle expenses, fuel and vehicle equipment, training requirements, office equipment and supplies, support of various public relations and outreach programs. The approved budget for Dispatch includes funding for employee salaries and benefits, radio expenses, training requirements and office equipment and supplies.

The approved budget can be amended with the approval of the McKenzie County BOCC. Any overages noted in the budget years receive the proper approval from the BOCC in the form of an amendment. Any remaining funds at the end of each year is returned to the County's General Fund.

Sheriff's Office:

	Approved Budget	Actual Expenditures	Year-End Balance Remaining in Fund
2022	\$7,792,178.00	\$7,097,649.08	\$694,528.92
2023	\$8,031,698.00	\$7,229,321.25	\$802,376.75
2024	\$8,785,230.00	\$8,300,813.54	\$484,416.46

Dispatch:

	Approved Budget	Actual Expenditures	Year-End Balance Remaining in Fund
2022	\$1,190,944.00	\$1,035,947.00	\$154,997.00
2023	\$1,263,644.00	\$1,044,930.00	\$218,714.00
2024	\$1,425,394.00	\$1,182,042.56	\$243,351.44



Contact Information

If you are looking for more information, need to report a crime or file a complaint, contact the McKenzie County Sheriff's Office at the below information:

In an emergency:

911

In person or mail:

1201 12th Street Southeast, Suite B
Watford City, ND 58854

By telephone:

24-hour dispatch and Administration Offices:

701-444-3654

or

701-842-6010

Website and social media:

<https://www.mckenzieSheriff.net/>

<https://www.facebook.com/McKenzieCountySheriffsOffice>

