

McKenzie County Sheriff's Office

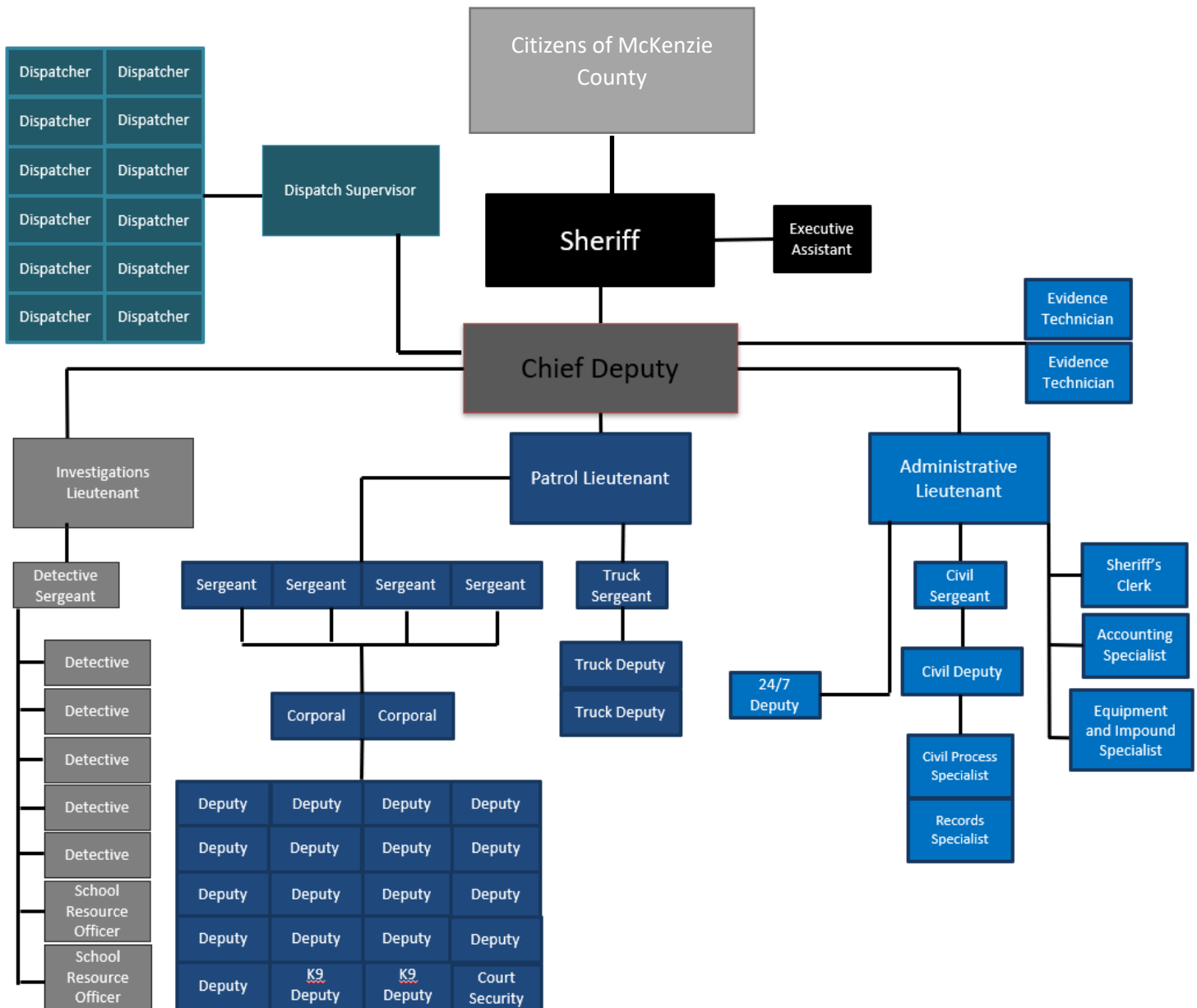
2021 Annual Report



Contents

Contents.....	2
Organizational Chart	3
Years of Service – Sworn Employees	4
Years of Service – Non-Sworn Employees	5
Employee Training – Sworn Employees – Hours per Year	6
Employee Training – Non-Sworn Employees – Hours per Year	7
Law Enforcement Contracts.....	8
Civil and Criminal Process	9
Calls for Service	10
Case Reports and Offenses	11
Vehicle Crash Reports	14
Truck Enforcement.....	15
Offender Registration	16
24/7 Drug and Alcohol Sobriety Program	17
Fingerprinting Services.....	18
Grant Funding	19
Security for Various Special Events.....	20
Community Events	21
Budget Information.....	22
Contact Information.....	23

Organizational Chart



Years of Service – Sworn Employees

Sworn Employee	Position	Years of Service
Matthew Johansen	Sheriff	22 years
Shannon Wellen.....	Chief Deputy	11 years
Dustin Newman	Administrative Lieutenant	13 years
Mike Ficken.....	Patrol Lieutenant	16 years
Max Matthews-Kasner.....	Investigative Lieutenant	8 years
Jonathan Carlson.....	Truck Sergeant	8 years
Ed Martinez.....	Detective Sergeant	7 years
Robert Shipp	Sergeant.....	4 years
Zac Corbin	Sergeant.....	6 years
Josh Trevena	Sergeant.....	11 years
Bryan Nagel.....	Sergeant.....	7 years
Peggy Beyers.....	Deputy	3 years
Kyle Giersdorf	Detective.....	9 years
Dan Christensen.....	Deputy	6 years
Shaun Schatz.....	Detective.....	7 years
Max Ingram.....	Deputy	6 years
Kari Stuart	Deputy	5 years
Victoria Rootes.....	Corporal	4 years
Clay Ellis	Deputy	4 years
Heath Chaffin	Deputy	3 years
Austin Hoffman.....	Corporal	3 years
Misty Christianson	Detective.....	3 years
Jacob Hance	Deputy	3 years
Sam Sorenson	Deputy	3 years
Nick Pavek.....	Detective.....	9 years
Zack Moran	Deputy	2 years
John Hance.....	Deputy	17 years
Baylee Thomas.....	Deputy	5 years
Brandon Kindred	Deputy	5 years
Tyler Baxter.....	Deputy	1 year
Josh Magnuson	Detective.....	5 years
Les Lokken.....	Deputy	14 years
Chantel Swigart.....	Deputy	1 year
Dan Halonen	Deputy	9 years
Charlce Kidd	Deputy	2 years
Andrew Swanson	Deputy	6 years
Albert Bahr.....	Deputy	15 years
Ray Beebe	Deputy	1 year
Shelby Colwell.....	Deputy	5 years
Thomas Norman	Deputy	1 year
Lillian Burke.....	Deputy	<1 year

Years of Service – Non-Sworn Employees

Administrative Employee	Position	Years of Service
Kristen Lippincott	Accounting Specialist	6 years
Karen Pace	Records Specialist	4 years
Lisa Stebbins.....	Executive Assistant	4 years
Renee Thorgramson.....	Civil Process Specialist	2 years
Cindy Waltke	Administrative Assistant	2 years
Kaela Thorgramson	Evidence Technician	5 years
Jennifer Lincoln	Equipment and Impound Specialist	<1 year

Dispatch Employee	Position	Years of Service
Kylee Roff	Dispatch Supervisor	<1 year
Kadie Chavez	Dispatch	4 years
Tanaya Thorgramson	Dispatch	3 year
Michelle Johansen.....	Dispatch	2 year
Susan Simpson	Dispatch	1 year
Amanda Gross	Dispatch	1 year
Tiegan Schlichting	Dispatch	1 year
Paige Gunnarson	Dispatch	<1 year
Georgia Hollembeak	Dispatch	<1 year
Shelby Barbieri	Dispatch	<1 year



Employee Training – Sworn Employees – Hours per Year

Deputy	2021	2020	2019
Sheriff Matt Johansen	53	58	81
Chief Deputy Shannon Wellen	89	530.75	107
Lieutenant Mike Ficken	67.5	62	1
Lieutenant Dustin Newman	122.5	84	227
Lieutenant Max Matthews-Kasner	205.5	136	297
Truck Sergeant Jonathan Carlson	184.5	108	76
Sergeant Josh Trevena	179.5	279	62
Sergeant Zac Corbin	103.5	99	75
Sergeant Detective Ed Martinez	532	132.5	279
Sergeant Robert Shipp	292.5	56	124
Sergeant Bryan Nagel	259.5	46	106
Corporal Victoria Rootes	114.5	57	92
Corporal Austin Hoffman	74	146	50
24/7 Deputy Peggy Beyers	65	23	26
Detective Kyle Giersdorf	168	200.5	108
Detective Nick Pavek	178	136	132
Detective Shaun Schatz	242	109	229
Truck Deputy Dan Christensen	156.5	14	46
Deputy Kari Stuart	104.5	194	122.5
Deputy Max Ingram & K9 Zillo	151.5	75	27
Deputy Clay Ellis	120.5	53	100
Deputy Heath Chaffin	69.5	107	73
Detective Misty Christianson	271.75	46	554
Deputy Sam Sorenson	121.5	118	63
Deputy Jacob Hance	73.5	119	79
School Resource Officer Chantel Swigart	337.5	489	0
School Resource Officer Charlee Kidd	242.5	63	39
Deputy John Hance	80.5	481	51
Deputy Zack Moran	70.5	72	518
Deputy Baylee Thomas	92.5	103	0
Truck Deputy Ray Beebe	588.5	1	0
Deputy Thomas Norman	587.5	2	0
Court Security Deputy Shelby Colwell	218.5	n/a	0
Deputy Tyler Baxter	91.5	53	492
Deputy Brandon Kindred	82.5	41	26
Detective Josh Magnuson	392	61	110
Civil Deputy Les Lokken	106.5	10	56
Deputy Dan Halonen	90.5	7	44
Deputy Andrew Swanson	123.5	86	117
Deputy Albert Bahr	124.5	75	0
Deputy Lillian Burke	505	0	0
Total	7,733.75	4,532.75	4,589.5

Employee Training – Non-Sworn Employees – Hours per Year

Employee	2021	2020	2019
Kristen Lippincott	7	0	0
Karen Pace	7	0	0
Lisa Stebbins	9	13	0
Cindy Waltke	8	0	0
Renee Thorgramson	1	4	0
Kaela Thorgramson	7	16	9
Jennifer Lincoln	10	0	0
Kylee Roff	59.5	0	0
Kadie Chavez	29	49	40
Tanaya Thorgramson	88.25	1	2
Michelle Johansen	58.5	6	1
Tiegan Schlichting	33	0	0
Suzanne Simpson	83	15	0
Amanda Gross	50	0	0
Paige Gunnarson	69.25	0	0
Shelby Barbieri	17	0	0
Georgia Hollembeak	11	156	0
Total	547.5	260	52

North Dakota peace officers are licensed through the North Dakota Peace Officer Standards and Training (POST) Board and are required to obtain a minimum of 60 hours of approved training every three years and must annually qualify with their sidearm or other weapons to have their license renewed. The Sheriff's Office requires specific training above and beyond ND POST Board resulting in at least 48 hours of in-house training each year.

Prior to being licensed or hired as a deputy, each candidate must:

- 1.) Pass a written or oral physical test and deemed mentally fit for duty.
- 2.) Pass a medical physical examination and be deemed physically fit for duty.
- 3.) Pass an FBI and local criminal background check which may also include their driving, financial and social background history.
- 4.) Deputies are also required to sign and adhere to a "Peace Officer's Code of Conduct" pertaining to their conduct and ethics both **on and off-duty**. A violation of this code may result in the deputy's peace officer license being suspended, revoked or other actions deemed appropriate by the ND POST Board who issues and regulates a deputy's license.

Currently, there is no required training for non-sworn employees, however, the Sheriff's Office recognizes the importance in investing in employees and continuing education and provides many opportunities for training to all employees.

Law Enforcement Contracts

McKenzie County Sheriff's Office currently provides dedicated law enforcement services to both the City of Alexander and the City of Arnegard.

The City of Alexander entered into an agreement with the Sheriff's Office in 2016 for \$26,000.00 per year which requires 10 hours of contracted patrol services to the city per week.

The City of Arnegard entered into an agreement with the Sheriff's Office in 2020 for \$26,000 per year which requires 10 hours of contracted patrol services to the city per week.

Deputies routinely enforce city ordinances like parking and animal complaints while working closely with the city administration to address any other needs that are identified. Outside of contracted patrol hours, the Sheriff's Office responds to other calls for service like medical emergencies, disturbances and theft complaints.

U. S. Department of Agriculture (USDA) – Forest Service has also partnered with the Sheriff's Office to provide extra patrol focused toward fire emergencies, drug enforcement and group gatherings occurring in the Dakota Prairie Grasslands located in McKenzie County.

City of Alexander – Contracted Patrol Hours

	2021	2020	2019
Contract Amount	\$26,000.00	\$26,000.00	\$26,000.00
Average Hours per Week	11.5 hours	13 hours	12 hours
Total Hours	600	680	638

City of Arnegard – Contracted Patrol Hours

	2021	2020	2019
Contract Amount	\$26,000.00	N/A	N/A
Average Hours per Week	11 hours	N/A	N/A
Total Hours	573	N/A	N/A

USDA – Forest Service – Contracted Patrol Hours

	2021	2020	2019
Contract Amount	\$3,500.00	\$3,250.00	\$2,275.00

Civil and Criminal Process

The Sheriff's Office is responsible for serving and executing legal court-issued documents in addition to various civil papers in accordance with NDCC 11-15-04 and NDCC 11-15-06. A service fee and/or mileage must also be charged according to NDCC 11-15-07. The various fees are set forth by state law. The mileage rate is set by the McKenzie County Board of County Commissioners (BOCC) and is currently \$1.00 per mile.

The various types of documents served include warrants, subpoenas, small claims, orders to show cause, summons and complaints, evictions, protection orders, civil judgement executions and wage garnishments. Once service is complete, the deputy must complete a "Sheriff's Return," which is an affidavit acknowledging and verifying who, when and where service was completed.

	2021	2020	2019
Civil and Criminal Process	1,269	1,064	1,323
Civil Judgement Executions	42	32	40
Criminal Summons	64	118	118
Total	1,375	1,214	1,481

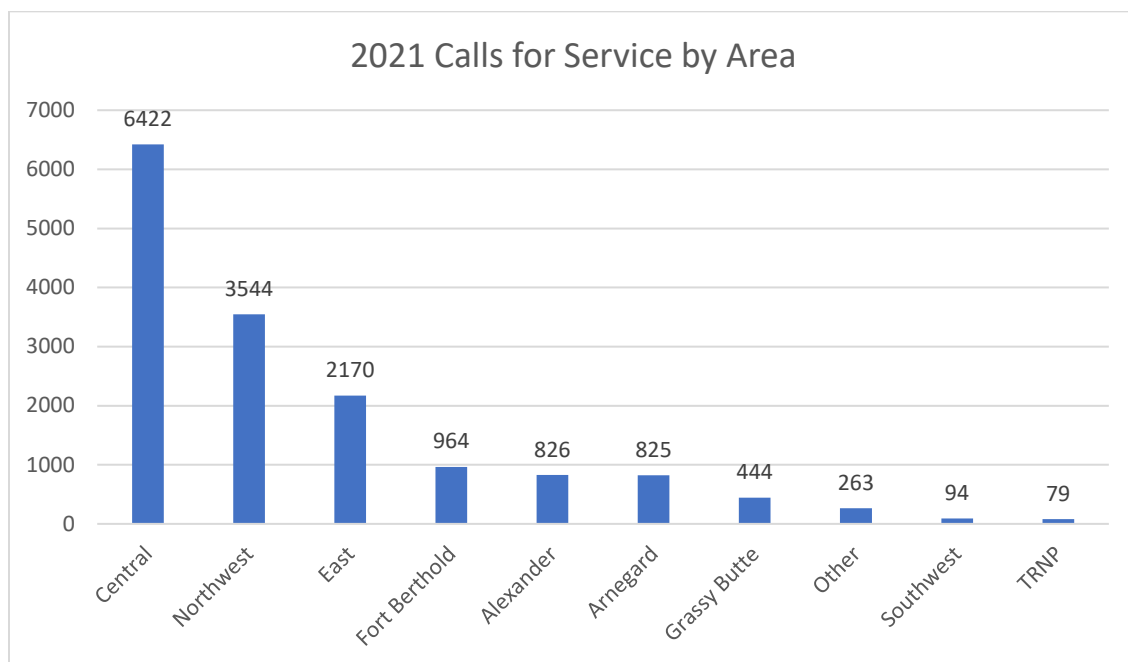
Collected Fees			
	2021	2020	2019
Collections (service fees for serving civil papers)	\$44,703.25	\$46,392.48	\$44,612.62
Miscellaneous Reports (fingerprints, vehicle impound fees, vehicle auction sales, copies of reports, etc.)	\$54,212.75	\$42,474.00	\$47,526.57
Security for Various Special Events	\$46,220.05	\$300.00	\$2,150.00
Total	\$145,136.05	\$89,166.48	\$94,289.19

Calls for Service

Calls for Service (CFS) are calls, events or information reported by the public that require the agency to investigate, resolve or assist. A CFS can also be self-generated by a law enforcement officer, for example, a traffic stop or assisting a motorist. Most CFS are reported to the Sheriff's Office by telephone, 911 or TIP411. Once a CFS is initiated, Dispatch then provides the information to the required deputies via radio communication.

Calls for Service are generally short reports for minor events or incidents like a motorist assist, welfare check, medical call, etc. These reports typically contain a short narrative and information from the deputy as to the actions taken. A Call for Service is required prior to initiating a Case Report.

	2021	2020	2019
City of Alexander	826	920	932
City of Arnegard	825	210	173
All Others	13,980	12,344	13,954
Total	15,631	13,474	15,059



Case Reports and Offenses

A case report is generally created when a crime has been committed, an arrest is made, a death has occurred or when a motor vehicle crash is reported. All case reports initially begin as a Call for Service (CFS).

Case Reports typically contain several pages of detailed information which includes suspect, victim and witness information, description of the crime or incident that occurred, type and value of property involved and any other pertinent information to the case. The case report can also include photographs, video and audio recordings along with written statements that were received.

The process of investigating a crime and completing a case report can vary greatly. They can be completed in as little as one hour or as long as several months, depending on the type of incident that occurred.

The Sheriff's Office uses the National Incident-Based Reporting System (NIBRS) from the Federal Bureau of Investigations (FBI) to report offenses/crimes that occur in McKenzie County. Each offense belongs to one of three categories: Crimes Against Persons, Crimes Against Property or Crimes Against Society.

Below is a breakdown of offenses that have occurred in McKenzie County in the past three years along with the number of cases the agency created during that time. Also listed is a breakdown of arrestee detail including sex and race.

Crimes Against Persons	2021	2020	2019
Kidnapping/Abduction	2	2	0
Sexual Offenses	3	13	18
Suicide	1	0	0
Aggravated Assault	9	14	7
Simple Assault	33	44	60
Intimidation	12	24	41
Stalking	1	3	2
Incest	0	2	0
Total	61	102	128

Crimes Against Property	2021	2020	2019
Robbery	1	1	0
Arson	2	1	1
Burglary/Breaking & Entering	7	21	23
Theft from Building	4	2	8
Theft of MV Parts or Accessories	0	1	2
Theft from MV	1	0	9
All other Larceny	62	78	113
MV Theft	15	22	30
Counterfeit/Forgery	1	7	11
False Pretenses/Swindle/Confidence Came	6	3	8
Credit Card/ATM Fraud	1	0	2
Impersonation	2	4	8
Wire Fraud	0	0	3
Embezzlement	0	2	1
Stolen Property Offenses	11	8	4
Destruction/Damage/Vandalism of Property	31	38	40
Bribery	0	0	1
Total	144	188	264

Crimes Against Society	2021	2020	2019
Drug/Narcotic Violations	135	109	113
Drug Equipment Violations	167	120	165
Pornography/Obscene Material	0	3	3
Assisting or Promoting Prostitution	0	0	1
Weapon Law Violations	3	3	24
Disorderly Conduct	14	12	30
DUI/Refusal/Reckless Driving	225	158	267
Drunkenness	11	10	25
Family Offenses - Nonviolent	2	5	2
Liquor Law Violations	29	22	45
Peeping Tom	0	1	0
Trespass	9	12	12
Total	595	455	687

Other	2021	2020	2019
All Other Offenses	82	78	153
Non-Reportable	989	832	1316
Total	1071	910	1469

Grand Total	1871	1655	2548
--------------------	-------------	-------------	-------------

Case Report Totals	2021	2020	2019
Total Case Reports	1699	1588	2197

Total Arrestees by Sex	2021	2020	2019
Male	648	499	768
Female	171	157	184
Total	819	656	952

Total Arrestees by Race	2021	2020	2019
American Indian/Alaskan Native	48	46	39
Asian/Pacific Islander	8	5	7
Black	41	40	65
Not Specified	107	88	146
Unknown	18	18	24
White	597	459	671
Total	819	656	952

Vehicle Crash Reports

When a crash occurs on a public road and involves a fatality, injury or at least \$4,000 in property damage, the incident must be reported to law enforcement immediately. The Sheriff's Office does not assign fault when investigating crashes, however, it is investigated and if possible, determined, if any laws were violated.

All reportable crashes are reported to North Dakota Department of Transportation (DOT) and they are deemed to be the record holder for that report. To retrieve a copy of a reportable crash report online, an involved or interested party must contact the North Dakota Department of Transportation. Crash reports can be retrieved at the following website:

<https://www.dot.nd.gov/divisions/safety/crashreport.htm>

If a crash involves an animal or causes less than \$4,000 in property damage, the report is not considered reportable to the DOT and the Sheriff's Office may be the record holder for the report. To request a copy of the report, contact McKenzie County Sheriff's Office.

When an individual is deemed to have violated the laws, they may be issued a citation. Citations can be issued for minor offenses like speed violations or serious violations like assault on a peace officer. The Sheriff's Office is amending the procedure for documenting citations and foresee these numbers to change slightly in the next few months due to more accurate recording.

Vehicle Crash Reports	2021	2020	2019
Property Damage Only	81	105	208
Injury	21	19	19
Fatality	2	1	2
Hit and Run	13	12	45
Non-Reportable	3	11	18
Unknown	1	2	5
Total	121	150	297

Citations Issued	2021	2020	2019
Total Citations Issued	1,339	1,000	1,905

Truck Enforcement

Enforcing the state laws, county road restrictions and federal regulations governing commercial motor vehicles is important to the citizens and other drivers on the roadway in McKenzie County. The Sheriff's Office currently has one sergeant and two deputies dedicated to enforcing truck regulations throughout the county. Truck regulation and weight enforcement is necessary to prevent further damage to our roadways and damage to other vehicles using the roadway.

The Sheriff's Office also has a certified Level III Federal Motor Carrier Inspector who is dedicated to evaluate and inspect commercial motor vehicles along with their driver's log books, hours of service, and carrier identification and status.

	Calls for Service	Number of Trucks Weighed	Overweight Fees Assessed
2021	1,733	85	\$263,528.00
2020	1,019	11	\$27,435.00
2019	1,752	54	\$209,577.00
Total	4,504	150	\$500,540.00



Offender Registration

The Sheriff's Office is responsible for registering all sexual offenders and offenders with crimes against children residing in McKenzie County and forward that information to the North Dakota Attorney General's Office. After their initial registration, any change of address, school enrollment, employment or vehicle information must be reported to our office and a new registration completed. The North Dakota Attorney General's Office is responsible for assigning the offenders a risk level (low, medium or high) after they have been properly evaluated. An offender may have a risk level listed as 'undetermined' while their evaluation is pending.

For additional information and to view the offenders registered in McKenzie County, visit our website:

<https://www.mckenziesheriff.net/Resources/McKenzie-County-Offender-List>

Registered Offenders per Year	2021	2020	2019
Total Registered Offenders	45	52	59

24/7 Drug and Alcohol Sobriety Program

The 24/7 Sobriety Program is utilized statewide and is governed by the North Dakota Attorney General's Office. The 24/7 program is funded entirely by the participants who are required to pay for their participation in the program as order by the courts.

Defendants appearing in District Court for a matter involving alcohol or drugs may be ordered to participate in the program as a condition of their bond while their case is pending or as a probation requirement if they are found guilty and their criminal case is complete.

The fees are as follows:

Drug Patch - \$55.00 per drug patch which is changed every 1-2 weeks and sent to an out of state laboratory to be analyzed. \$18.55 is retained by McKenzie County.

Urine Analysis - \$5.00 per test. \$0.75 is retained by McKenzie County.

SCRAM Bracelet - \$6.00 per day to wear the bracelet, \$1.00 is retained by McKenzie County. There is also a \$25.00 activation fee and a \$25.00 deactivation fee, both fees are retained by McKenzie County.

Preliminary Breath Test (PBT) - \$1.00 per breath test which is conducted twice daily at the Sheriff's Office between 8:00 am - 9:00 am and 8:00 pm - 9:00 pm. \$0.86 is retained by McKenzie County.

**Numbers below reflect average number of individuals participating in the various programs per month.

Average Participants Each Month	2021	2020	2019
Drug Patch	23	26	21
Urine Analysis	3	3	5
SCRAM Bracelet	32	35	39
Preliminary Breath Test	10	9	5
Total Monthly Participants	68	73	70

Fingerprinting Services

The Sheriff's Office provides fingerprint services to the general public for those that are required to have a state or federal background check completed for specific purposes. This includes individuals working at daycare centers, foster parent providers, school personnel, federal employment, concealed weapon permits and nursing licenses. The fee to be fingerprinted is \$20.00. All fees collected are deposited into the county's general fund.

*The price of fingerprint services increased from \$10.00 to \$20.00 in February 2019.

Year	Number of People Fingerprinted	Total Fees Collected
2021	411	\$8,220.00
2020	435	\$8,700.00
2019	369	\$7,150.00*



Grant Funding

The Sheriff's Office applies for numerous grants each year to help offset the cost of overtime, training and equipment. Grant funding often comes from the federal and state level.

The Bulletproof Vest Program is through the Department of Justice and allows the agency to purchase ballistic vests and receive reimbursed for 50% of the cost of the vest. Each ballistic vest purchased is approximately \$1,200.00 each and expires after five years. Deputies are individually measured so that a ballistic vest fits appropriately allowing the most protection.

In addition to the amounts below, we also received 45 Automated External Defibrillators for use by the agency from the Helmsley North Dakota Law Enforcement program.

	2021	2020	2019
Bulletproof Vest Program	\$3,134.41	\$12,543.00	\$4,593.38
ND DOT	\$23,950.00	\$26,000.00	\$4,593.38
Project Safe Neighborhood	\$22,450.00	\$19,819.44	N/A
Anti-Heroin Task Force	\$17,574.53	N/A	N/A
Totals	\$67,108.94	\$58,362.44	\$14,343.38

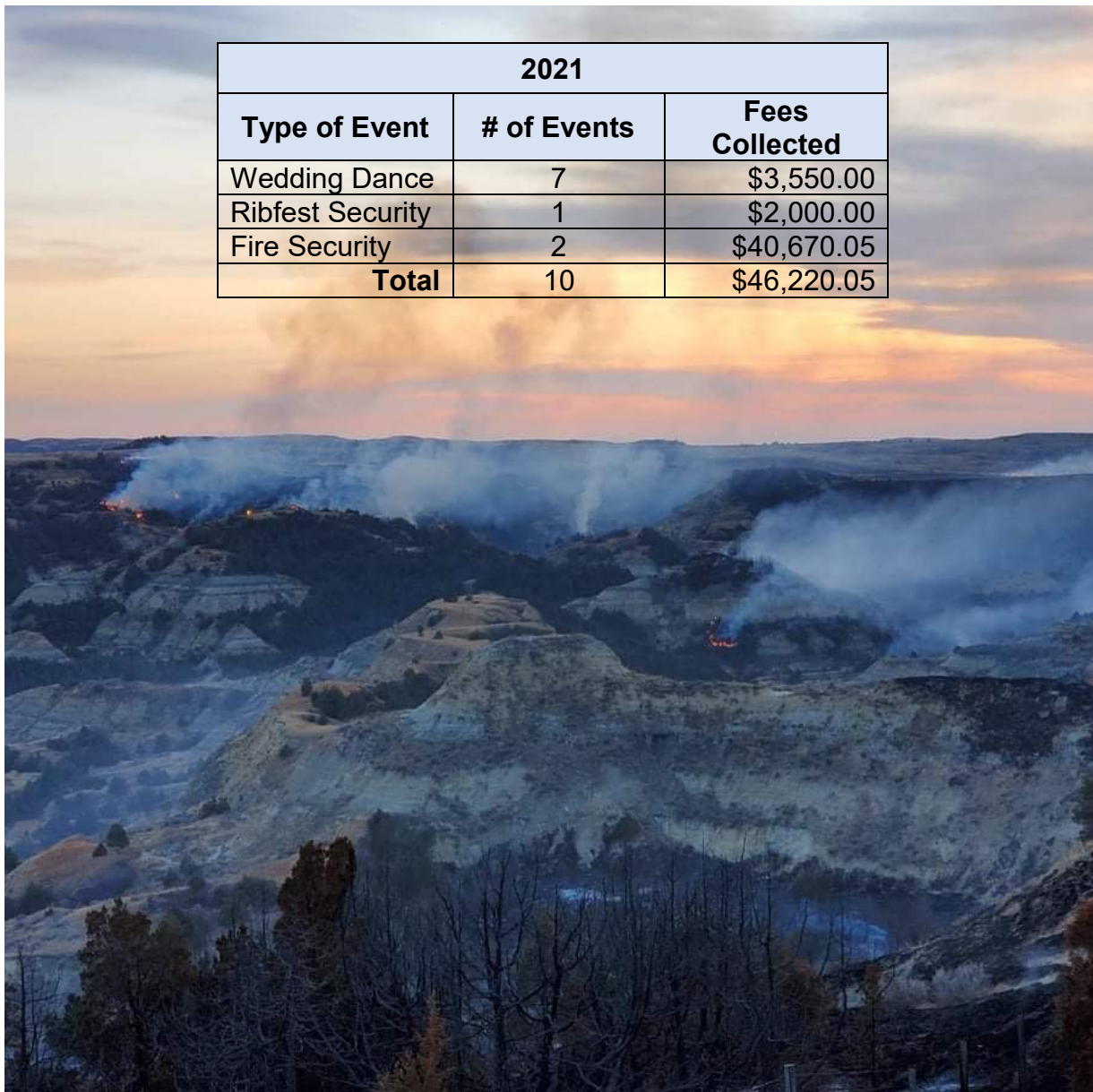


Security for Various Special Events

North Dakota Century Code 53-02-08 requires that law enforcement is present for dances, music festivals or public concerts that are open to the public. The number of deputies required at these types of events is determined by the Sheriff. The cost of providing the deputy is paid by the person or organization hosting the event and paid directly to McKenzie County at a current rate of \$50.00 per hour. The fees must be paid prior to the dance, music festival or public concert.

The Sheriff's Office also provides services above and beyond average patrolling for large incidents requiring long term assistance. The business or organization is billed directly for these incidents and pay is determined on the services and equipment provided.

2021		
Type of Event	# of Events	Fees Collected
Wedding Dance	7	\$3,550.00
Ribfest Security	1	\$2,000.00
Fire Security	2	\$40,670.05
Total	10	\$46,220.05



Community Events

Community policing is beneficial to both the community, the Sheriff's Office and its employees. Over the past year, the Sheriff's Office routinely assisted with community events. Below are some of the events we have participated with:

- National Night Out
- Fire vs. Police softball game
- Firefighter vs. Law Enforcement Knockoutball
- Parade of Lights
- Watford City Trail of Treats
- Alexander Trunk or Treats
- Cops vs. Wolves Basketball game
- Arnegard 4th of July Parade
- Alexander Old Settlers Day
- Fairview Old Timers Parade
- Fairview Homecoming Parade
- Alexander Prom
- District 15 Boys Basketball Tournament
- ALICE training – Alexander and Fairview
- Car Seat Safety Checks



Budget Information

The approved budget for the Sheriff's Office includes funding for employee salaries and benefits, uniforms, vehicle expenses, fuel and vehicle equipment, training requirements, office equipment and supplies, support of various public relations and outreach programs. The approved budget for Dispatch includes funding for employee salaries and benefits, radio expenses, training requirements and office equipment and supplies.

The approved budget can be amended with the approval of the McKenzie County BOCC. Any overages noted in the budget years receive the proper approval from the BOCC in the form of an amendment. Any remaining funds at the end of each year is returned to the County's General Fund.

*An amendment was granted in order to accommodate an additional eight full-time positions.

Sheriff's Office:

	Approved Budget	Actual Expenditures	Year-End Balance Remaining in Fund
2021	\$7,404,968.00	\$7,339,320.02	\$65,647.98
2020	\$5,891,535.00	\$7,442,558.32	\$-1,551,023.32*
2019	\$5,429,444.00	\$4,840,161.87	\$589,282.13

Dispatch:

	Approved Budget	Actual Expenditures	Year-End Balance Remaining in Fund
2021	\$1,604,949.00	\$1,490,171.58	\$114,777.42
2020	\$1,138,899.00	\$907,985.00	\$230,914.00
2019	\$1,059,817.00	\$783,677.00	\$276,140.00

Contact Information

If you are looking for more information, need to report a crime or file a complaint, contact the McKenzie County Sheriff's Office at the below information:

In an emergency:

911

In person or mail:

1201 12th Street Southeast, Suite B
Watford City, ND 58854

By telephone:

24-hour dispatch and Administration Offices:
701-444-3654 or
701-842-6010

Website and social media:

<https://www.mckenziesheriff.net/>

<https://twitter.com/MCKENZIESHERIFF>

<https://www.facebook.com/McKenzieCountySheriffsOffice>

