



# MCKENZIE COUNTY SHERIFF'S OFFICE

1201 12th St SE Ste B • Watford City, ND 58854

Matthew Johansen, Sheriff

Phone: (701) 842-6010

Fax: (701) 842-6455

## MCKENZIE COUNTY DANCE APPLICATION

\*\*\*In accordance with NDCC 53-02-08, the sheriff's office must be informed of any dance, music festival or public concert regardless of security requirements\*\*\*

Information Below Must Be Filled Out for All Events

Personal Information	
Name:	Address:
City:	Telephone:

Event Information	
Date(s):	Location:
Hours: _____ to _____	Number of Hours:
Estimated # of Attendees:	Band/DJ:
Is alcohol being served: Yes / No	Liquor License Holder:

### Type of Event (Please Circle One)

- |   |                                 |                      |
|---|---------------------------------|----------------------|
| Public Dance                            | Street Dance                    | Public Wedding Dance |
| Private Wedding Dance (see rules below) | Private Dance (see rules below) | Private Club Dance   |
| Benefit Dance                           | Public Function                 | Private Function     |

Hiring Sheriff's Office for Security  Hiring Private Security

Meet Requirements of NDCC 53-02-08 & Understand Requirements for No Security

### **ONLY FILL OUT THE FOLLOWING SECTION IF YOU ARE HIRING PRIVATE SECURITY**

1. Name of Security Company: \_\_\_\_\_
2. Supervisor of Security Company: \_\_\_\_\_
3. Supervisor Phone Number: \_\_\_\_\_

I am a personal representative for the event, responsible for making sure all requirements set forth by NDCC 53-02-08 are being followed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE USE ONLY

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved 2024





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## **McKenzie County Dance Rules and Regulations. Please read and follow as directed:**

### **NORTH DAKOTA CENTURY CODE 53-02-08. Officer of law to be in attendance at public dance, music festival, or public concert.**

The sheriff in any county in which any public dance, music festival, or public concert is held outside of an incorporated city, and the chief peace officer of the city where the dance, music festival, or public concert is held within the limits of a city, may police the dance, music festival, or public concert so that law and order are there maintained. The sheriff or the chief peace officer shall determine the number, if any, of deputy sheriffs, special officers, or licensed private security officers needed to police the dance, music festival, or public concert properly. The person conducting the dance, music festival, or public concert, before the dance, music festival, or public concert is held, shall pay to the sheriff, peace officer, or licensed private security provider the expense of any deputy sheriff, special officer, or licensed private security officer required for the proper policing of the dance, music festival, or public concert, and no dance, music festival, or public concert may be permitted to proceed unless the officer or officers are present and the fees are paid. The holding of a dance, music festival, or public concert without giving notice of the dance, music festival, or public concert to the sheriff of the county or the peace officer of the city, and without making provision for the policing of the dance, music festival, or public concert, is unlawful. No person, directly or indirectly interested or concerned in the giving, holding, or conducting of a public dance, music festival, or public concert, or connected with the person conducting the same, is eligible to appointment under this section as a special officer.

### **53-02-15. General penalty.**

Except as otherwise may be provided, any person violating any provision of this chapter is guilty of a class B misdemeanor.

### **The following rules and regulations will be followed concerning public and private dances/functions in the McKenzie County and Incorporated Cities that do not have a Chief Peace Officer appointed.**

1. At least one (1) Deputy/Security Officer:
  - a. At any public dance where no alcoholic beverages are consumed and the greater percentage of people in attendance are 21 years of age or older.
  - b. At any public dance where no alcoholic beverages are consumed and the greater percentage of people in attendance are under the age of 21.
  - c. At any public wedding dance where alcoholic beverages are being consumed.
  - d. At any public dance where alcoholic beverages are being consumed and people in attendance are 21 years of age or older.
2. At least two (2) Deputies/Security Officers
  - a) at any street/outdoor dance under any circumstances.
3. The following number of Deputies/Security Officers are required by the McKenzie County Sheriff's Office to attend events and is subject to change at the discretion of The McKenzie County Sheriff's Office after review of the application.
  - a. Indoor Events

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Attendees	Deputies/Security Officers
150 or less	1
150 to 500	2
500 to 750	3
750 to 1000	4

b. Outdoor Events

Attendees	Deputies/Security Officers
250 or less	2
250 to 500	3
500 to 750	4
750 to 1000	5

4. The band will stop playing 15 minutes prior to end of the function.
5. If there is a bar, it must be properly licensed for the location. All liquor service will end 15 minutes prior to end of the function. If there is no bar, no private kegs or liquor will be allowed to be dispensed at the dance.
6. The above rules also apply to all private dances/functions where a Deputy/Security Officer is requested.
7. The Sheriff may require additional Deputies/Security Officers at any dance/function. The entity sponsoring a dance/function will be responsible to pay for additional Deputies/Security Officers.

**HOURS:** All functions will end at the time prescribed in the application. Upon completion of a function, Deputies/Security Officers will stay 15-30 minutes to help disperse the crowd. In the event the function continues after the Deputy/Security Officer leaves the premises, the person in charge of the function or who signs this form will be responsible and could be charged under NDCC 53-02-15.

**COST:** Cost of Policing is \$75.00 per hour per Deputy for the duration of the event specified on the application. Dances may not last past 2:00am. Fees must be attached to this application before approval of such function is given by the Sheriff. The Deputy will then be covered by Workers Compensation and liability insurance.

**Private Party or Dance Function:** If all of the following apply, a Deputy/Security Officer is not required, although may be available for hire if requested.

- a. There must be no public notification of dance:

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- b. A sign saying "Private Dance or Private Party" must be posted on entry doors.
- c. Dance or Party must be by written invitation only:
- d. Written invitation must accompany person attending or there will be no admission:
- e. No charging of admission
- f. Someone must be at all entry doors and check written invitations as guests arrive.

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Mail or deliver completed applications at least 2 weeks prior to the function to:

**McKenzie County Sheriff's Office**

**1201 12<sup>th</sup> St SE, Suite B**

**Watford City, ND 58854**

Please Submit check payable to "McKenzie County Sheriff's Office "

Check must be submitted with application

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